

WIB Meeting Minutes - August 29, 2009

By: WIA Staff

Contact: [Les Thompson](#)

SANTEE-LYNCHES WORKFORCE INVESTMENT BOARD MEETING

Saturday, August 29, 2009 – 12:40 pm

Santee-Lynches Regional Council of Governments

36 West Liberty Street, Sumter, SC 29151

MINUTES

Members Present:

Clarendon: Willie Bethune, Charlie Gavin, Beverly Moberg,
John Tindal, Dan Yount

Kershaw: Jean Duncan, John Hornsby, Sid Isler- Chairman,
Joe Redfearn, Craig Smith

Sumter: Bobby Anderson, Virginia Dority, Robert Fauvie, Tom
Garrity, Dr. Tim Hardee, Gena Kiber, Hyacinth Kinley, David
Merchant, Rev. William Randolph, Anita White

Excused Absences:

Kershaw: Dan Cox, Ed Garrison, Dean Riddle

Lee: Jeff Burgess, Bryan Durant, Troy Santoscoy

Sumter: Ryan Cagle, Jeannine Gamble, George Kosinski,
Rick Levy, Sonia Spivey, Sharon Teigue, Gerald Vaughn

Staff Present:

Areatha Clark - Workforce Development Operations Manager;

Gwen Davis – Workforce Development Deputy Director,

Kristin Korn – Workforce Development Operations and

Finance Assistant, Les Thompson, Workforce Development

Director, Hope Turner – Workforce Development Finance

Coordinator, Stephen Washington – Workforce Development

Youth Coordinator

Guests Present:

Gary Washington – Carolina Encouragement Center

Welcome Members & Call to Order:

Chairman Sid Isler called the Santee-Lynches Workforce Investment Board (WIB) meeting to order at 12:30 pm.

Approval of Minutes (M)

Chairman Isler called for a motion to approve the minutes of June 18, 2009. The motion made by Rev. William Randolph, seconded by Ms. Ginny Dority and passed. All were in favor.

I. Committee Reports:

A. Executive (M)

- The SC Employment Security Commission (SCESC) was previously approved to receive \$10,000 to purchase a copier for the Sumter One-Stop Workforce Center. Due to a limited turnaround time SCESC's procurement department was unable to comply with the June 30, 2009 deadline to make the purchase. The unused funds were re-directed to pay staff and board training. A motion comes from the Executive Committee to re-award \$10,000 to purchase the copier for the Sumter One-Stop using PY08 Incentive Funds. The motion was seconded by Mr. Bobby Anderson and passed. All were in favor. Mr. Craig Smith abstained.

- The Executive Committee brings forth a motion to approve a modification of the Incentive Fund Budget. No changes were made to the \$109,182.00 funding total. Modifications are as

follows:

Budget Items	Original	Change	Balance
Staff & Board Training, Misc:	\$ 35,000.00	\$ 5,000.00	
	\$ 40,000.00		
Strategic Planning Consultant:	\$ 25,000.00	\$	
(15,000.00)	\$ 10,000.00		
Billboard: Advertising/Brochures/Printing	\$ 28,700.00		
	\$ (5,000.00)	\$ 23,700.00	
Youth Outreach	\$ -	\$ 5,000.00	
	\$ 5,000.00		
Outreach - All Fund Streams:	\$ 20,482.00	\$ -	
	\$ 20,482.00		
SC ESC Copier:	\$ 10,000.00	\$ 10,000.00	
Total Budget Items	\$ 109,182.00	\$ -	
	\$ 109,182.00		

Approved WIB Meeting 1/22/09

Revised Aug. 5, 2009 Exec Comm.

The motion was seconded by Rev. Randolph and passed. All were in favor.

- The Local Workforce Area annually submits a Local Plan Modification to the SC Department of Commerce. The PY'09 Plan was submitted in June 2009 without the appropriate signature of the Board Chairman, due to staff error. The SC Department of Commerce requires Board approval of the Plan, a 30-day public response period, and a re-submission. This modification was necessary due to the receipt of ARRA funds and an explanation of how ARRA funds would be used. Thus, a motion comes forth from the Executive Committee to submit the revised PY'09 Local Plan modification. The motion was seconded by Mr. Charlie Gavin

and passed. All were in favor.

- The WIB has annually authorized \$6,000 in discretionary funds to the Workforce Development Director. As a result, the Executive Committee brings forth a motion to renew the approval of the \$6,000 discretionary funds to the Workforce Development Director for the PY'09 Program Year. The motion was seconded by Mr. Willie Bethune and Passed. All were in favor.

- Lastly, the Executive Committee brings forth a motion to amend the ARRA Summer Employment Grant Agreements (In-School and Out-of-School) for the Paxen Learning Corporation as follows:

1. Amend their current slot levels for In-School and Out-of-School and the associated funding levels:

In-School

Current Slot Level – 60 Proposed New Slot Level – 30
Current Grant Amount - \$139,105 Proposed Grant Amount - \$89,856

Out-of-School

Current Slot Level – 20 Proposed New Slot Level – 50
Current Grant Amount - \$59,578 Proposed Grant Amount - \$108,827

The overall total number of clients to be served (80) and the overall total amount of funding (\$198,683) awarded does not change.

The Paxen Learning Corporation has indicated that the demand has been great with the Out-of-School group of participants. In addition, the timing of the grant award for the Summer ARRA funds did not allow for recruiting at the schools

prior to the end of the school year for In-School participants. This anomaly primarily led to the request for shift in slots and funds and extension of the grant period. In addition, the SC Department of Commerce was consulted and they expressed their support of this request.

The motion to approve the above request was seconded by Ms. Hyacinth Kinley and passed. All were in favor.

2. The Paxen Learning Corporation is also requesting an extension on the grant period for providing services under both agreements thru December 31, 2009.

Ms. Gwen Davis reported that the SC Department of Commerce was consulted on this request as well and they expressed their support of it.

In response, the Executive Committee brings forth a motion to approve the extension of the grant period thru December 31, 2009 as indicated above. The motion was seconded by Mr. Craig Smith and passed. All were in favor.

B. Incumbent Worker Training (IWT) (M)

- PY 09 IWT Funding

The Santee-Lynches Workforce area was awarded \$131,330 in funds for Program Year 2009 for Incumbent Worker Training. Open Procurement for the funding has been completed. There were 19 proposals submitted. The Rating & Ranking Committee reviewed each of the proposals and makes the following recommendation:

A motion comes forth from the IWT Rating & Ranking Committee to utilize IWT funds by awarding the following Businesses/Industries IWT Grants:

Clarendon County – Mid-State Tooling \$26,050
Kershaw County – Hengst of North America \$20,198;
WeylChem \$73,408 (Registered Apprenticeship)
Lee County – Ahlstrom Nonwovens \$11,674

The motion was seconded by Mr. Craig Smith and passed. All were in favor. Ms. Hyacinth Kinley and Ms. Beverly Moberg abstained.

Mr. Dan Yount inquired about the type of IWT training to be provided by the companies approved along with the number of employees affected. Ms. Hope Turner explained that Mid-State Tooling will be providing computer training, Hengst of North America will be providing quality, computer and lean manufacturing training; Weylchem will continue their 3-year apprenticeship program; and Ahlstrom Nonwovens will provide computer and lean manufacturing training. Ms. Turner added that the WIB voted last program year to provide additional funding to Weylchem to assist them in continuing their registered apprenticeship program as well as to ensure a greater return on investment from the initial allocation of IWT funding for the first year of their program. Ms. Anita White inquired about the outcome of only four companies receiving funding out of the nineteen applications received. Ms. Turner briefly explained the procurement process and the minimum score that must be obtained to be considered for funding. Ms. Beverly Moberg inquired about the advanced commitment of funding to Weylchem to continue their registered apprenticeship program. Ms. Turner reiterated that this was a decision made by the WIB at a previous meeting, as registered apprenticeships have become a priority for funding in this region. Mr. Bethune added that the WIB should consider the development of apprenticeship opportunities. In conclusion, Ms. Turner shared with the WIB the outcome of her recent visit to Weylchem and the impact the visit had on

chemistry teachers who also visited on that particular date as well as the staff.

II. Adjournment:

There being no other business, the Santee-Lynches Workforce Investment Board meeting adjourned at 12:45 pm.

I certify that public and media notification of the above-mentioned meeting was given prior thereto as follows:

PUBLIC NOTIFIED: Yes

MANNER NOTIFIED: Agenda posted on bulletin board:
1st Floor, 36 West Liberty Street, Sumter, SC

DATE POSTED: August 20, 2009

MEDIA NOTIFIED: Yes

MANNER NOTIFIED: Agenda faxed to local newspapers:
Manning Times, Camden Chronicle, Lee Observer, and The Item.

DATE NOTIFIED: August 25, 2009

Respectfully Submitted,

Areatha Clark, Workforce Development Operations
Manager Date

Sid Isler,
Chairman
Date