

Santee-Lynches Regional Council of Governments
Santee-Lynches Workforce Investment Board
Board of Director's Meeting
August 18, 2011 – 6:00 PM
Santee-Lynches Regional Council of Governments
36 West Liberty Street, Sumter, SC 29150

MINUTES

Members Present:

Clarendon – Beverly Moberg (Vice Chairman)

Kershaw – Mike Bunch, Dr. James Coleman, Ed Garrison, John Hornsby, Joe Redfearn, Craig Smith

Lee – Thaddeus Dickey, Dr. Cleo Richardson, Troy Santoscoy

Sumter – Virginia (Ginny) Dority (Chairman), Bobby Anderson, Rob Fauvie, Jeannine Gamble, Dr. Tim Hardee, Hyacinth Kinley, George Kosinski, Rick Levy, David Merchant, Joe Perry, Sharon Teigue, Gerald Vaughn, Anita White

Members Absent:

Clarendon – John Tindal (Excused), Dan Yount (Excused)

Kershaw – Dean Riddle (Excused)

Sumter – Rick Levy (Excused), Gerald Vaughn (Excused), Donald Witherspoon (Excused)

Staff Present:

Gwen Davis, Interim One-Stop Operations Director; Areatha Clark, Interim Workforce Development A/E Director; Hope Turner, Workforce Development Finance Coordinator; Donna Thames, Workforce Development Administrative Assistant; Brenda Golden, Workforce Development Youth Director; Bruce Mills, Santee-Lynches Research Analyst; Qualisha Belton, Sumter One-Stop Site Manager.

Guests:

Abby Linden, Grants Manager, SC Department of Employment & Workforce (SCDEW); Mary Jo Schmick, SC Department of Employment & Workforce (SCDEW); MaryAnn Sewell, Palmetto Youth Connections; Renee Shelton, SCDEW Trade Staff; Past WIB Board Members – Sid Isler, Tom Garrity, Charlie Gavin and Gail Richburg.

I. Welcome and Call to Order:

The Santee-Lynches Workforce Investment Board of Director's Meeting was called to order

by Chairman Ginny Dority at 6:04 PM. She welcomed everyone to the meeting and introduced herself as the new WIB Chairman effective July 1st.

Approval of Minutes: (M)

Chairman Dority entertained a Motion to approve the Workforce Investment Board (WIB) Meeting Minutes of May 17, 2011. **A motion was made by Mr. Troy Santoscoy and seconded by Ms. Sharon Teigue.** Chairman Dority asked if there was any discussion. There being no discussion, Chairman Dority called for a vote. **All were in favor and the motion passed unanimously.**

II. Special Recognition of Past WIB Members:

Ms. Areatha Clark, Interim Workforce Development A/E Director, introduced the guests and acknowledged the presence of past WIB members. Ms. Clark presented a plaque to each of the past WIB Members in attendance and thanked them for their dedication and service to the Santee-Lynches Region as WIB Members. (Plaques will be hand delivered to past WIB members, Ms. Jean Duncan, Rev. William Randolph, and Mr. Ryan Cagle, not in attendance).

III. Committee Reports:

A. One-Stop Committee: (M)

One-Stop Committee Chairman Joe Redfearn informed the WIB that the One-Stop Committee Members met on Wednesday, August 17th. He commented that the One-Stops are making progress. He then called on Ms. Gwen Davis, Interim One-Stop Operations Director, to provide an update on the One-Stop System. Ms. Davis reviewed information from the “Dashboard Report” with the WIB members, which reports One-Stop activities from January 1, 2011 (when the COG became the One-Stop Operator) thru August 11, 2011. She asked members to review the orientation sign up numbers versus the number who attended the orientation. It was explained that Unemployment Insurance (UI) claimants are required to attend orientation to receive their (UI) benefits. Therefore, staff is tracking this information in the overall orientation numbers. Because attending orientation is a required function to receive UI benefits, UI claimants attend the first orientation, and then decide they are not interested in participating in the WIA program, which focuses on re-employment. In addition the “demand-driven” focus to employment and re-employment rather than training often results in a lack of interest in WIA services. That is why there is such a difference between the data recorded for these items.

Ms. Davis reviewed the enrollment numbers and explained that the One-Stop was going through the transition in January through April, which required building processes and procedures from scratch. The focus was on building a “demand driven” model and a quick turn-around system to get customers back to work. She explained that when ARRA stimulus money was available, the enrollment numbers were much higher. However, with reduced funding, enrollments are no longer just a numbers game. Employment and re-employment is the primary mission. As reflected in the report, enrollments have accelerated since May and continue to increase.

Attention was called to Page 2 of the Dashboard, and Ms. Davis reviewed the types of

Occupational Skill Training for WIA and Trade. She added that the types of training are determined by “demand-driven” employment opportunities. Ms. Davis then reviewed the On-the-Job Training (OJT) Contracts and explained that this method of training is a quicker return on investment, because we are getting customers employed upon completion of short-term training. A list of the current OJT contracts was also included on Page 1 of the Dashboard Report.

There was additional discussion on the UI customers signing up for Orientation and only being interested in receiving their UI benefits. Questions were asked and answered regarding the Dashboard Report on the number of participants in training. (For example, during the month of July, twenty participants are listed in training, as well as, during the month of August. These may or may not be the same customers).

Dr. James Coleman commended Ms. Davis and the One-Stop staff because the reports are showing that improvements are being made since it is obvious that process changes have been implemented. He then asked what type of criteria is in place. Ms. Davis responded that data is being collected which drives the operation of the One-Stops and is available for review.

Mr. Troy Santoscoy asked about the goals of the One-Stop. Ms. Davis responded that neither the One-Stop Committee nor the WIB had set goals for the One-Stop. Internally, the One-Stop had a goal of 90 new participants, but only enrolled 73, but going forward their goal is 15 per month. She reminded the WIB Members that the One-Stop now has a case load of 400. Mr. Santoscoy then asked if there were goals set by the State and how our region was doing in comparison to these goals. Ms. Davis responded that the US Department of Labor (USDOL) standards are measured quarterly. Mr. Santoscoy then asked how we are doing. Ms. Davis responded that during the last program year, our numbers were lower than the other regions, because Santee-Lynches transitioned earlier than most other Workforce Areas. The transition demanded start-up time and resulted in minimal measurements. Mr. Bobby Anderson commented that during the month of July there is only one listed under the number as being placed in employment – nonvalidated. He asked that Ms. Davis explain this. She replied that the nonvalidated numbers indicate the most current available employment placement data based on what the Staff generates through contact with participants and employers. Placements are not validated until after the first quarter that individuals are employed. Ms. Davis informed the WIB that this number will improve once the numbers are validated in the Virtual One-Stop (VOS) system.

There was discussion on the number of carryovers. Ms. Davis explained that the carryovers are being served by the Case Managers who are assisting with job searches, resumes, referrals, etc. These individuals are carried over until they no longer receive WIA services. However, VOS continues to count carryovers whenever individuals access the system independently. Therefore the carryover numbers continue to fluctuate.

Mr. Redfearn then summarized that during the 4th quarter, the One-Stops were meeting State standards. He added that the WIB has to push forward for this program year. The

WIB has gone out for an RFP and this is a hard environment for Staff, because they are unsure how long they will have a job. The Staff is doing well under these conditions. Mr. Redfearn asked the WIB Members to take time and go visit the One-Stops and spend a couple of hours observing what takes place at the One-Stops. He informed the WIB that at the One-Stop Committee Meeting on Wednesday Afternoon, August 17th that both lead case managers, Ms. Qualisha Belton and Ms. Pam Williams, shared success stories of real customers being served through the One-Stop with good results.

Mr. Redfearn informed the WIB that the days and hours of operation at the One-Stop in Bishopville were discussed at their meeting on Wednesday and he brings forth the following: **A recommendation is brought forth in the form of a motion from the One-Stop Committee to the WIB to change the days and hours of operation at the One-Stop office in Bishopville to being opened on Wednesdays and Thursdays from 9:00 AM to 2:00 PM due to the low traffic volume at this location.** One-Stop Chairman Redford noted that presently, the Bishopville One-Stop Office is opened on Wednesdays, Thursdays and Fridays from 9:00 AM to 4:00 PM. The Manning One-Stop is opened on Tuesdays and Wednesdays from 9:00 AM to 2:00 PM. Staff from the Camden One-Stop is sent to Bishopville to operate the Bishopville site, which places a greater demand on operations at the Camden site which operates with an already stream-lined staff.

Chair Dority asked for a second. **The motion was seconded by Mr. Bobby Anderson.** Chairman Dority asked if there was any discussion. Dr. Coleman asked if there was data collected for other days. It was explained that no data has been collected for Mondays and Tuesdays, because the One-Stop was only opened on Wednesdays, Thursdays and Fridays. Mr. Craig Smith stated that the only reason it was opened on Fridays now is because of a complaint in the past. It was noted that traffic flow on Fridays was the lowest. Mr. Thaddeaus Dickey asked about the Staffing at the Camden One-Stop. Mr. Smith responded to his question by stating that they are forced to do more with less staff and less is not enough. Mr. Dickey asked if the vacant staff positions have been filled. Mr. Smith responded that the slot positions have been sent to Columbia to request hiring to fill the positions, but are not filled yet. Mr. Anderson stated that the numbers are good with the low number of employees, and the added responsibilities of functional supervision of the SCDEW operations.

There being no further discussions, Chairman Dority called for a vote. **All were in favor and the motion passed.**

B. Youth Council: (M)

Ms. Brenda Golden, Youth Director, reported that two Youth Council Meetings have been held since the last WIB Meeting, including the July session at which a youth shared his story of being a WIA youth participant, obtaining his GED, and a certification in forklift training. She continued that the Youth Council is making progress with its strategic plan and overseeing the out-of-school youth program, but tonight's report will focus on one of the three youth performance measures and two motions.

Ms. Golden referenced a report received by the WIB board from the state showing that the “attainment of degree or certificate” youth performance measure has not been met for two years in a row. The corrective actions being taken to improve this measure include: 1), the change from the old youth provider to the new provider. Ms. Golden reminded the board that at a recent meeting, she shared data from the new providers indicating strong potential since their transition including 6 GEDs and diplomas awarded by the end of June, 36 youth in training, and 12 occupational credentials earned; (2) The new provider is located within Adult Education offices, strengthening the ties with out-of-school youth who are motivated to improve; and (3) PYC is also completing a business plan that will outline strategies for each area of improvement.

Another potential corrective action for consideration tonight involves the Jobs for America’s Graduates (JAG) Program, a dropout prevention program focused on helping at-risk students achieve academic success, graduate from high school, and improve career readiness skills -- which aligns very well with our local out-of-school youth objectives. Ms. Golden explained that the State WIB can no longer fully fund the JAG program this year and has asked that the local WIB fund \$32,500 for the JAG program at Manning High School for the 2011-12 school year. Currently 32 students are enrolled, and if approved tonight to fund this program, we would stipulate a one-year commitment and that 20 of the students must be seniors.

Ms. Golden read the following: **A recommendation is brought forth in the form of a motion from the Youth Council to approve providing funding to the JAG Program at Manning High School to serve 20 Seniors for one year in the amount of \$32,500.00 and enter into a memorandum of agreement for this purpose.** The motion was seconded by Ms. Beverly Moberg. Chairman Dority asked if there was any discussion.

Dr. Hardee asked what the \$65,000 cost covered. Ms. Mary Jo Schmick from State SCDEW responded that most of the cost is for the career coach. Mr. Mike Bunch then asked if the funding was going away permanently. Ms. Schmick responded that the State can only allocate money that they have, and they are uncertain about future years, which are dependent upon Congress. Mr. Troy Santoscoy asked Ms. Golden to elaborate on the success rate of the program. Ms. Golden explained that in 2009 there were 38 participants in the program, with 24 being seniors and 100% graduating. The success rate for employment and further education also exceeded our goals for the region. Ms. Golden informed the Board that if the motion passes tonight, the \$32,500 can be funded with unobligated Youth funds. Mr. Bobby Anderson asked how much contact time is spent with these students. Ms. Golden responded that she could forward information to him but that significant time is spent and the categories are documented.

Chairman Dority asked if there was any other discussion. There being no further discussion, Chairman Dority called for a vote. **All were in favor and the motion passed.**

Transportation Update: (M)

Ms. Golden provided background information on the Request for Proposal (RFP) for Transportation Services for Adults and Youth. A contract was already in place with the Santee Wateree Regional Transportation Authority (RTA), but the WIB took advantage of a grant from the Department of Transportation to leverage transportation funds and DOT required that a new RFP be issued. One bid was received, from Santee Wateree Regional Transportation Authority (RTA), which currently provides transportation services in the Santee-Lynches region through August 31, 2011. **A recommendation is brought forth in the form of a motion from the Youth Council to the WIB to approve the proposal from Santee Wateree RTA and award the contract in the amount of \$65,000.** (\$32,500 will be funded by local WIB funds and the other \$32,500 will be SC Department of Transportation grant funds.) In their proposal, RTA provided two methods of calculating costs: (1) by mileage at 1.60/mile and (2) a flat rate of \$18.00 per trip. Providing two options of calculating cost will help to control costs.

The motion seconded by Mr. Bobby Anderson. Chairman Dority asked if there was any discussion. There being no discussion, Chairman Dority called for a vote. **All were in favor and the motion passed unanimously.**

C. Healthcare Sector Partnership Report:

Mr. Rob Fauvie, Healthcare Sector Committee Chairman, reported that the Healthcare Sector Committee has met twice since the last WIB meeting including yesterday (Wednesday, August 17, 2011) and has made good progress. The Partnership has identified three main challenges and is working on activities in these areas:

- 1) Nursing Shortages in specialty areas, especially ER and OR, which is not an easy fix. To address this issue, input is being sought by convening the chief nursing officers and the group has met once already with very positive outcomes.
- 2) Shortages in key allied health areas, such as Physical Therapists and Physical Therapy Assistants (PTAs). Mr. Bruce Mills was asked to conduct a survey of the projected need for PTAs from employers in the region. Mr. Mills presented the results yesterday, which indicated a need for 60+ PTAs in the region over the next six years. Dr. Hardee participated in the meeting yesterday and there are plans to reach out to Florence-Darlington Technical College for information on their program. There are costs to overcome if this need is to be addressed in the future.
- 3) Computer Skills. The Partnership is receiving help from Tuomey in discussing collaboration with the software vendor Medi-Tech. To help identify the training needs for the region, Ms. Golden also sent out a survey designed to highlight priority needs.

Mr. Fauvie stated that the student healthcare symposium is also moving forward. Ms. Golden has assembled a planning committee for the symposium and the first meeting has been set for September 1st. The Partnership will meet again in October and plans are to develop a six to nine month plan for the group. This information will be shared at the next WIB Meeting.

D. PY'11 Financial Update:

Ms. Hope Turner, Workforce Development Finance Coordinator, asked if there were any questions on the financial information emailed to all WIB Members. She reviewed the Adult and Dislocated Worker funding available and carryover funds and explained that because of the push to use all of the ARRA funds, there is carryover funds. She noted that 100% of the ARRA funding was utilized. Ms. Turner then reviewed the Youth funding and explained that there is \$1.3 million in Youth funds to expend in PY11. At this point, we have obligated \$1.1 million in youth funds to our current service providers (Palmetto Youth Connections, Santee-Lynches Regional COG, and Santee Wateree RTA). There is approximately \$200,000 in unobligated funds that can be used by PYC or any other program needs. She then reviewed the Fund Utilization Chart and explained that all of the PY'09 Incentive Grant money was used except for \$2,339, which was tied to the Healthcare Consultant contract.

Ms. Turner asked if there were any questions. Ms. Beverly Moberg questioned the 61% spent for Incumbent Worker Trainer. Ms. Turner responded that the grant has been extended until September 30th and the companies cannot be reimbursed until the training is complete. She has been in touch with all of the companies that were awarded funds and they are on target to expend all of their grant awards.

E. Executive Committee:

Local Boards Standards Review:

Ms. Areatha Clark provided historical information on Santee-Lynches being selected as a pilot review site for the new Local Board Standards. Ms. Clark highlighted on page 2 of the Pilot Review Document that the key focus of the Governor's State Workforce Investment Board (SWIB) is to assist local workforce boards (LWIB) in building their capacity to become workforce development leaders in their regions. This leadership strategy will direct the growth and expansion of a highly competitive workforce, which will better position South Carolina to successfully compete for jobs and investments, both nationally and globally. Therefore, in an effort to assist in building leadership capacity, Local Workforce Investment Board Standards were developed.

Seven Board Standards are used to assess each LWIB: three Workforce Investment Act (WIA) Standards which must be met for the local boards to be certified and continue to exist as a WIB, and four independent standards directed at developing high-functioning Boards. The Seven Standards listed below were read by Ms. Clark. She also indicated that the Santee-Lynches LWIB met only three of the seven standards:

- I. Board Establishment - Met
- II. Strategic Planning – Did not meet
- III. Resource Alignment – Did not meet
- IV. Support of a Quality One-Stop System - Met
- V. Support for Youth – Did not meet
- VI. LWIB Program and Funding Oversight – Did not meet
- VII. Fiscal and Performance Accountability - Met

Ms. Clark informed the WIB Members that the SLWIB must meet the three WIA standards to remain a certified Board and it must meet all seven standards to become a high performing Board. Thus, the goal should be to meet all seven standards.

It was noted by Ms. Clark that the Executive Committee met on Tuesday, August 16th and it was recommended that twelve volunteers from the WIB form four sub-groups to work on amending and updating the SLWIB's current Strategic Plan. The goal would be to restructure the strategic plan into a more manageable document to whereas the goals and objectives would be achievable. Ms. Clark reported that two dates have been established for the sub-groups to meet and accomplish this task. (September 6th and September 20th from 5:30 PM until 8:30 PM – Dinner will be served).

Ms. Clark asked for volunteers and reminded the WIB that the official Local Board Standards review will be conducted on November 17th.

The following WIB Members volunteered:

- 1) Bobby Anderson
- 2) Mike Bunch
- 3) Ginny Dority
- 4) Troy Santoscoy (September 6th only)
- 5) Beverly Moberg (September 20th only)
- 6) Dr. Tim Hardee
- 7) Hyacinth Kinley
- 8) Sharon Teigue
- 9) Joe Redfearn
- 10) Thaddeaus Dickey
- 11) Rob Fauvie
- 12) Rick Levy

Ms. Clark thanked the volunteers and stated that information gathered from the two meetings will be shared with the full Board as the process evolves.

Ratification of Email Vote on Additional Funds added to the RFP: (M)

Chairman Dority reported that at the Executive Committee Meeting on July 26, 2011, the Committee voted and approved moving \$200,000 (\$100,000 from the Adult Funding Stream and \$100,000 from the Dislocated Funding Stream) from the \$400,000 in unobligated funds and adding this amount to the current funding allocation in the RFP for One-Stop Operator and Delivery of Services for Adult and Dislocated Worker Programs. This matter was considered "time sensitive" because of the due date of the proposal (August 4th) and was brought before the full WIB for an email vote. (Received 18 approval votes and 1 non-approval vote). **A recommendation is brought forth in the form of a motion to the WIB to ratify the email vote for public record to reflect approval to move \$200,000 from unobligated funds to the current funding allocation in the RFP. The motion was seconded by Mr. Bobby Anderson.** Chairman Dority asked if there was any discussion. Mr. Bobby Anderson asked why the additional money was added to the RFP. Ms. Dority responded to

“attract bidders to the RFP. There being no further discussion, Chairman Dority called for a vote. **All were in favor and the motion passed.**

Ratification of Email Vote on Extending the Healthcare Sector Consultant’s Contract thru December 31, 2011: (M)

Chairman Dority reported that Rob Fauvie, the Healthcare Sector Committee Chairman, requested that the Healthcare Sector Consultant contract with Corporation for a Skilled Workforce (CSW) be extended to December 31, 2011.

The following information was provided in the Board packets:

Plan and Timeline

- Facilitation of two Healthcare Sector Partnership meetings; including prep, intermediary coaching for the meeting, and follow-up. Targeted for August and October 2011. *[Note: The October meeting will focus on developing a strategic action plan to guide the work of the Partnership over the following 6-9 months.]*
- Facilitation of one Chief Nursing Officer meeting; including prep, intermediary coaching for the meeting, and follow-up. Targeted for August/September 2011.
- On-site training of the Intermediary on the same days the three meetings are held.
- Ongoing coaching/mentoring (via telephone) of the intermediary over a five month period (August- December 2011). This is intended to provide pro-active guidance, as well as address challenges, obstacles, and opportunities as they arise.
- Provide consultations with the Santee Lynches data analyst regarding Healthcare Partnership related surveys, data, etc. (August-December 2011)

Consulting Period:

July 1, 2011-December 31, 2011

Budget

Activities	Associated Costs
Three on-site meetings, as described above <ul style="list-style-type: none"> • 2 days: Industry Partnership meetings • 1 day: CNO meeting • To include 3 hours training of the Intermediary on each of the meeting days 	\$4,800
Meeting prep, follow-up, and coaching <ul style="list-style-type: none"> • 2 hrs prep and follow-up per meeting (6 hrs) • 3 hours of phone coaching over the course of six months (for both intermediary and data analyst) 	\$1,575
Travel costs	\$400
TOTAL	\$6,775

Incentive Funds for Program Year '10 originally set aside for Job Developer Certification Training (\$6,000) (Job Developer Certification Training is now being offered free of charge by State SCDEW) and a portion of the funding set aside for Job Developer Technology (\$775) (cell phones and air cards were purchased for the Job Developers utilizing PY09 Incentive Funds) will be transferred into

a line item for Healthcare Consultant to cover the cost of this contract extension (\$6,775).

Ms. Dority read: **A recommendation is brought forth in the form of a motion to the WIB to ratify the email vote to approve the contract extension with CSW as outlined above to be funded through the shift in line items in the PY '10 Incentive Budget. The motion was seconded by Ms. Sharon Teigue.** Chairman Dority asked if there was any discussion. Mr. Joe Redfearn asked how long the extension of the contract was. Mr. Rob Fauvie responded "December 31, 2011". There being no further discussion, Chairman Dority called for a vote. **All were in favor and the motion passed.**

Rating and Ranking Committee: (M)

Chairman Dority reported that the Rating and Ranking Committee met on Friday, August 12th and revealed their scores on the one proposal that was received in response to the Request for Proposal (RFP) for One Stop Operator and Delivery of Services for Adult and Dislocated Worker Programs. The Committee decided not to accept the proposal received from Arbor (dba ResCare Workforce Services). The Committee also decided that the RFP should be rewritten and released for bids again. Such action will require extending the contract with Santee-Lynches Regional Council of Governments as the One-Stop Operator thru December 31, 2011. **Therefore, a recommendation is being brought forth from the Rating and Ranking Committee to the WIB to not accept the Proposal from Arbor (dba Rescare), to approve the Committee to rewrite the RFP and release it again for bids, and to extend the contract with Santee-Lynches Regional Council of Governments as the One-Stop Operator thru December 31, 2011.** The motion was seconded by Ms. Beverly Moberg. Chairman Dority asked if there was any discussion. Ms. Sharon Teigue asked how many organizations were at the Offeror's Conference. Staff responded that representatives from five organizations attended the Offeror's Conference. Mr. Thaddeus Dickey asked where the RFP was advertised. Ms. Clark responded that advertisements were placed in the four local newspapers, South Carolina Business Opportunity (SCBO) publication, the State Newspaper, newspapers in Charleston, Greenville, Charlotte and Savannah. Mr. Ed Garrison asked if the other organizations have been surveyed to see why they did not submit a proposal. Mr. Redfearn responded that a third party will contact the other organizations. Mr. Smith stated that there could be a conflict of interest if WIB Members contacted the organizations prior to the WIB meeting. Mr. Ed Garrison asked if the additional \$200,000 will help attract new bidders. Chairman Dority responded that this funding had already been added to the RFP.

Mr. Bobby Anderson stated that the SLRCOG had only been operating for three to four months when the One-Stop Committee voted in April to continue with the contract. Then in May, the Board voted to go out for an RFP and we did not ask questions at that meeting. He then asked why the WIB only gave SLRCOG four months before deciding to go out for an RFP. Approximately \$8,000 was spent in advertising and at least one month of employee time and now the WIB is stating that the RFP was too long and needs to be reworked. Mr. Anderson again asked why the WIB voted to go out for an RFP. We received a good report from the One-Stop Committee and Ms. Davis tonight. Mr. Anderson posed the question... "Are we going to spend the same amount of money again and we may not get additional bidders"? He stated that he would like to see how the One-Stops are doing this year. If the

numbers are not good, then let's consider releasing the RFP out next Spring and not this Fall. Let's monitor and get the results. He then asked if all the WIB Members understood why they voted for the RFP at the May Meeting. We need to slow down and get the Strategic Plan in place and give the SLRCOG a chance as the One-Stop Operator.

Mr. Redfearn added that Mr. Anderson is on the One-Stop Committee with him and others from the WIB. He indicated that he understood where Mr. Anderson was coming from. Mr. Redfearn offered his opinion that issues mostly centered on the COG's Executive Director being too controlling of what was going on at the One-Stops. Now Mr. Darby has backed off. Ms. Davis is now taking on the responsibility of the One-Stop Operations. Mr. Redfearn stated that he has not had any recent discussions with Mr. Darby on the One-Stop Operations. He then stated that he did not know what the WIB would get from another RFP, but what he reviewed with the current response from the RFP was not the best. Mr. George Kosinski stated that he has worked on many RFPs and if only one response is received, there is something wrong with the RFP. Mr. Craig Smith stated that the Consultant hired for the One-Stop was at the Offeror's Conference and they chose not to bid.

Again Mr. Anderson asked the question – “why did we go out in the beginning”? Mr. Anderson stated in the proposal received it may be up to one year to see results. Ms. Beverly Moberg responded that people resigned and we need to move ahead and we need to offer an RFP. We can't afford to make a mistake. We need to continue with this process. Mr. Anderson stated that he was not against going out with another RFP. In April, the One-Stop Committee voted to continue with the contract and then in May we voted to go out for an RFP. At the One-Stop Committee meetings, it was discussed many times that we need to give the One-Stop Operator time.

Mr. Anderson informed WIB Members that Reverend William Randolph resigned from the Workforce Investment Board because of “actions” that have taken place over the last few months. Chairman Dority responded that she was informed that Reverend Randolph resigned from the Board, because Les Thompson had resigned as the Director of the One-Stop. Chairman Dority reminded WIB Members that there was a motion on the floor and the WIB needed to move forward.

There being no further discussions, Chairman Dority called for a vote. **Seventeen members voted in favor; Ms. Anita White and Mr. Bobby Anderson voted against and Mr. Joe Perry abstained.**

Appointment of Youth Council Chairman: (M)

Chairman Dority reminded the WIB that the Youth Council does not have a Chair at present. She recommended Mr. Troy Santoscoy to become the new Chair of the Youth Council and asked for a motion.

A motion was made by Ms. Ginny Dority and seconded by Ms. Sharon Teigue to approve Mr. Troy Santoscoy as the new Youth Council Chair. Chairman Dority asked if there was

any discussion. There being no discussion, Chairman Dority called for a vote. **All were in favor and the motion passed unanimously.**

IV. Other Business:

Request for Proposal for Economic Forecasting Program Services: (M)

Mr. Bruce Mills, Santee-Lynches Research Analyst, reported that the current, one-year, economic forecasting service contract is currently coming to an end with our consultant Economist from the College of Charleston, Dr. Frank Hefner. Dr. Hefner doesn't wish to renew the contract due to changing circumstances in his job at the University. Since the College of Charleston doesn't wish to do a renewal year, Mr. Mills said the WIB will need to release a new RFP if they wish to go forward and continue the investment in the program on a consistent basis. Mr. Mills said the COG has conducted the quarterly economic forecasting program for 12 years, dating back to 1999.

Mr. Mills told the WIB that the estimated projected cost for a one-year service contract would be in the range of \$7,500 to \$10,000, but very possibly could be in the lower-end of this range. The one-year contract with the College of Charleston was for \$6,885. Renewal years are generally less expensive than the first contract year since an economic forecast model is only developed in Year 1. The estimated cost of advertising the RFP in local media and a state publication is about \$650, Mr. Mills said.

Included in the board packet was a handout listing current Economic Outlook Board members and some of the benefits of the quarterly regional economic forecast program. Mr. Mills mentioned some of these benefits included that the Economic Outlook Board finds it beneficial to meet quarterly and receive a neutral, factual, take on the regional and state economy and workforce issues from a respected Economist in the state. The knowledge board members obtain benefits them in making business decisions. The Economist also provides for us another respected credential on workforce issues. Mr. Mills also mentioned that once a year, the program produces a 2-year regional economic forecast that is presented to a much broader range of business people and government representatives from the four counties, including all WIB members and elected officials. Also, Mr. Mills said that the program certainly spreads the WIB's "workforce platform" to other key leaders and a broader audience in the region. He added that the quarterly economic forecasting program fits in very well with his job focus, which is to analyze and measure regional economic, educational and community trends and indicators.

A recommendation is brought forth to the WIB to approve the Release of a Request for Proposal for Economic Forecasting Program Services for a one-year contract period.

In response, a motion to approve the recommendation was made by Ms. Ginny Dority and seconded by Ms. Hyacinth Kinley to approve the Release of a Request for Proposal for Economic Forecasting Program Services. Chairman Dority asked if there was any discussion. Ms. Beverley Moberg asked what the program's benefits were. Mr. Mills responded that the economic forecast reports help business leaders understand the future of the macro economy and regional economy. Ms. Moberg asked if State reports could help

instead of this service. Ms. Sharon Teigue stated that the information in the reports help her and others when writing grants.

There being no further discussion, Chairman Dority called for a vote. **All were in favor and the motion passed.**

V. Chairman's Comments

The chairman did not provide any additional comments.

Executive Session: (M)

Ms. Beverly Moberg called for Executive Session. Ms. Clark responded that this is a public meeting and the purpose of going into Executive Session must be stated. Ms. Moberg replied "personnel matters". Ms. Clark reminded the WIB that there are two reasons to go into Executive Session - personnel and contractual matters. She stated that the WIB does not have personnel. Ms. Moberg changed her request and called for Executive Session to discuss contractual matters. The Staff were excused from the meeting at 7:27 PM.

After Executive Session, Staff rejoined the WIB Members at 7:54 PM.

Mr. Bobby Anderson presented the following motion: **A recommendation is brought forth in the form of a motion to the WIB from Executive Session to approve the Chairman of the Executive Committee/WIB to approach the four County Chief Elected Officials (CEOs) regarding the Administrative Entity Agreement.** Ms. Sharon Teigue seconded the motion. Chairman Dority asked if there was any discussion. There being no discussion, Chairman Dority called for a vote. **All were in favor and the motion passed.**

VI. Adjourn

There being no further business, the Santee-Lynches Workforce Investment Board Meeting was adjourned at 7:55 PM.