

Youth Committee Meeting - June 10, 2010

By: WIA Staff

Contact: [Les Thompson](#)

SANTEE-LYNCHES WORKFORCE INVESTMENT BOARD
JOINT YOUTH COMMITTEE MEETING
AND
YOUTH CONSULTANT RATING AND RANKING COMMITTEE
THURSDAY, JUNE 10, 2010 – 4:30 pm
Santee-Lynches Regional Council of Governments
36 West Liberty Street, Sumter, SC 29150

Minutes

WIB Youth Council Members Present:

Clarendon: John Tindal

Lee: Troy Santoscoy

Sumter: Ginny Dority, Sharon Teigue

Excused Absences:

Clarendon: Beverly Moberg

Kershaw: Ed Garrison

Sumter: Gerald Vaughn

Staff:

James T. Darby, Jr., SLRCOG Executive Director

Les Thompson, Workforce Development Director

Areatha Clark, Workforce Development Operations Manager

Donna Thames, Workforce Development Administrative
Assistant

I. Welcome and Call to Order:

The Santee-Lynches Workforce Investment Board joint Youth Committee Meeting and Youth Consultant Rating and Ranking Committee were called to order by Chairman Ginny Dority at

4:34 PM.

II. Partnering Opportunity:

Mr. James T. Darby, Jr. gave an update on the partnering opportunity with Santee-Lynches Regional Education Center (REC). He explained that REC is a multi-county organization that is mandated by the State Legislation. Twelve (12) Regional Education Centers were created to strengthen career readiness for youth and adults in South Carolina. Each REC becomes knowledgeable with local service providers that help students and adults access the career guidance they need and then forms partnerships to fill the “gaps” in service.

M. Darby reviewed the six legislated areas of the REC:

- Provide services to students and adults for career planning, employment seeking, training and other support functions.
- Provide information, resources, and professional development programs to educators (particularly career specialists in middle and high schools).
- Provide resources to school districts for compliance with EEDA.
- Provide information and resources to employers including education partnerships, career-oriented learning and training services.
- Facilitate local connections among businesses and those involved in education
- Work with school districts and institutions of higher education to create and coordinate workforce education programs.

Mr. Darby reported that the REC’s funding of \$85,000 for their REC Coordinator will no longer be available after June, 2011. Dr. Peggy Torrey, Deputy Secretary for Workforce, with the South Carolina Department of Employment and Workforce (SCDEW), who serves on the State REC Board has recommended that Workforce Investment Boards (WIBs) consider bringing the REC program under the WIB’s umbrella

to ensure the continuation of services provided by the RECs in each region.

Ms. Sharon Teigue shared with the committee members that Ms. Brenda Golden, Coordinator for the REC in the Santee-Lynches region, had recently prepared an all day presentation at Sumter High School for 10th and 11th graders with speakers from the “real world”. Ms. Teigue expressed the need to engage the interest level to keep the youth in school and she felt that by having the youth listen to the speakers it was one way of encouraging them to continue their education.

There were discussions held on how the REC and WIB could partner together, as well as, the role of the REC Coordinator. The salary of the current REC Coordinator was discussed and the question was asked if WIA could fully fund this salary. Mr. Darby explained that some of the job responsibilities for both the REC Coordinator and the Workforce Development Youth Coordinator position are similar. Therefore, there may be an opportunity to merge the two positions. A question was also asked whether the present REC Coordinator had recently applied for the position of the Workforce Development Youth Coordinator and the committee was informed that Ms. Golden did apply along with approximately 40 other applicants.

Chairman Dority expressed her concern that the WIB’s Youth Committee and the Workforce Development department presently do not have a Workforce Development Youth Coordinator on staff nor has the Committee Members seen the resumes that were sent in for the position. Mr. John Tindal suggested that the Youth Committee Members design the Youth Program first and then decide how to proceed. After discussion, Mr. Darby asked what “the pleasure of the group” was. It was stated by Mr. Troy Santoscoy that this decision merits more time. It was the consensus of the group to invite

the REC Board to meet with the Youth Committee Members to discuss a potential partnership opportunity. Therefore, as a result of the discussions, a motion was made by Mr. Tindal and seconded by Mr. Santoscoy to review the job descriptions of the REC Coordinator and the Workforce Development Youth Coordinator and to request a meeting with the REC Advisory Board prior to approving future partnering opportunities between the two agencies. It was also requested that the goals and performance outcomes of the current REC Coordinator be made available to the Youth Committee Members. All were in favor and the motion passed unanimously. Mr. Darby agreed to request a copy of the job description, goals and performance outcomes of the REC Coordinator and will arrange a meeting with the REC Advisory Board and the Youth Committee Members.

III. Youth Program Rating and Ranking Results/Discussion: Chairman Dority reported that at the Rating and Ranking Meeting held on June 3rd, 2010, the Committee expressed concerns that more clarity was needed on CAEL's price proposal for travel. In CAEL's proposal, it was indicated that travel would "be billed at cost"; however \$2,000.00 was the quoted amount for travel. The Committee Members also requested clarity on the role of Ms. Agnes Balassa Solutions and on the travel costs to be incurred on her behalf.

(Prior to this meeting, each Youth Committee Member serving on the Rating and Ranking Committee received a copy of the email responses from Mr. Joel Simon with CAEL for their review. Chairman Dority reported that after reviewing the responses from Mr. Joel Simon on behalf of CAEL, that their price had been revised. The staff reported that CAEL was expecting the Workforce Investment Staff to coordinate and arrange all of the meetings. However, this task was a part of the Statement of Qualifications for a Youth Program Consultant.

After reviewing the additional information provided and discussing qualifications of both companies, The Council for Adult and Experiential Learning (CAEL) and Corporation for a Skilled Workforce (CSW), committee members reviewed their scores for both companies. Mr. Tindal revised his score for CSW.

WIA Staff re-tallied the scores from both companies and reported that the average score for CSW was 88.3 and the average score for CAEL was 87.4. As a result of the rating and ranking process, a motion was made by Ms. Teigue and seconded by Mr. Santoscoy to award a contract to the Corporation for a Skilled Workforce (CSW) for Youth Program Consulting. All were in favor and the motion passed unanimously.

IV. Youth Contract Amendment-Youth Eligibility Determination and Youth Comprehensive Assessments:

Ms. Areatha Clark reported that at the One-Stop Committee Meeting on held Wednesday, June 9, 2010 the One-Stop Committee Members voted on a recommendation to amend the contract with the South Carolina Department of Employment and Workforce (SCDEW), formerly South Carolina Employment Security Commission (SCEC) to transfer the provision for Youth Eligibility Determination and Youth Comprehensive Assessment to the Youth Service Provider, The Paxen Group. Ms. Clark explained that the next step was for the Youth Committee to entertain a motion to amend the contract with The Paxen Group to provide Youth Eligibility Determination and Youth Comprehensive Assessment. Ms. Clark reported that with the eligibility determination/certification responsibilities, The Paxen Group will be financially liable for erroneous eligibility determinations and certifications. Such disallowed cost would be reimbursed from non-WIA funds. In response, a motion was made by Mr. Tindal and seconded by Mr. Santoscoy to amend the contract

with the Paxen Group to provide Youth Eligibility Determination and Youth Comprehensive Assessment. All were in favor and the motion passed unanimously.

V. Transportation RFP Recommendation:

Ms. Clark explained that a Request for Proposal (RFP) for Transportation Services was issued with a due date of June 1, 2010. WIA Staff received only one proposal from Santee-Wateree RTA in the amount of \$10,000.00 for Adults and \$25,000.00 for Youth – a total of \$35,000 .00. Ms. Clark further explained that the proposal from Santee Wateree RTA had been reviewed by WIA Staff and it met the qualifications as outlined in the RFP. Ms. Clark also stated that Santee-Wateree RTA is presently providing transportation services for this program year and their unit cost prices of \$1.60 for coordinated services and \$2.20 for one-on-one services were not increased in their proposal. Thus, a motion was made by Ms. Teigue and seconded by Mr. Tindal to award the contract for Transportation Services to Santee Wateree RTA in the amount of \$10,000.00 for Adults and \$25,000.00 for Youth – for a total of \$35,000.00. All were in favor and the motion passed unanimously.

VI. Adjourn

There being no further business, the Santee-Lynches Joint Youth Committee Meeting and Youth Consultant Rating and Ranking Committee Meeting was adjourned at 6:10 PM.